

July 1, 2012

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 12-01
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE
National Director
Office of Job Corps

SUBJECT: Update/Revision to the Policy and Requirements Handbook (PRH)
Chapter 5, Appendix 501: PY 2012 Performance Management System

1. Purpose. To transmit the PY 2012 PRH Chapter 5, Appendices 501 Introduction, 501a, 501b, 501c, and 501d. These appendices contain the policies governing Job Corps' performance management system for centers, Outreach and Admissions (OA) agencies, Career Transition Services (CTS) agencies, and Career Technical Training (CTT) programs. All PY 2012 performance goals, both national and model-based, are included in these policies.

2. Background. Job Corps has established a comprehensive performance management system to assess program effectiveness across multiple components of services and programs offered to Job Corps students. This detailed system evaluates the performance of OA agencies, center operators, CTS agencies, and CTT programs, based on the outcomes of program participants.

For PY 2012, a workgroup comprised of national and Regional Office staff and subject-matter experts from centers, center operators, OA/CTS operators and National Training Contractors (NTC) convened. The Outcome Measurement System (OMS) Workgroup recommended several changes to the performance goals on the four OMS Report Cards, as well as modifications to related policies. The Office of Job Corps also solicited input from the Job Corps community via a release of the proposed PY 2012 system prior to its full implementation July 1, 2012.

3. Explanation of Changes. In PY 2012, the performance measures for the four OMS Report Cards will remain intact. Changes are minimal and encompass the following: 1) an increase in performance goals in some measures to reflect improved performance systemwide over the past program year; 2) redesign of the CTT Evaluation Scale to align with the CTT

Report Card's transition to a new rating system (relative to goals); and 3) reinstatement of the Minimum Productivity Rule (MPR) for informational purposes only.

4. Explanation of PAG Changes. There are no related PAG changes.
5. Effective Date. July 1, 2012.
6. Action. Addressees are to ensure this PRH Change Notice is distributed to all appropriate staff.
7. Inquiries. Questions or comments concerning Appendix 501 Introduction and/or Appendices 501a–c should be addressed to Shao Zhang at (202) 693-3917, or e-mailed to zhang.shao@dol.gov. Questions or comments concerning Appendix 501d should be addressed to Tracy Bradshaw-Morris at (202) 693-8000, or e-mailed to bradshaw-morris.tracy@dol.gov.

Attachments

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